

THE CONSTITUTION

**Youths' Movement for Employment and
Violence-free Africa (YoMEVA)**



August, 2017.

Youths' Movement for Employment and Violence- Free Africa (YoMEVA)

PREAMBLE

We the members of YOUTHS' MOVEMENT FOR EMPLOYMENT AND VIOLENCE-FREE AFRICA firmly and solemnly resolved to come together in harmony in our sincere endeavours to:

- Empowering and promoting young people's active engagement in economic, political, and social undertakings.
- To promote youth employment at the grass root and national levels through skill and entrepreneurship.
- To educate and enhance the culture of understanding and tolerance ,peace and cooperation among the youths of Africa
- Initiating and strengthening partnership with local and international establishments working in the area of youth holistic development.
- To help raise awareness on major challenges confronting youths in Africa and to serve as a whistle-blower for swift consideration by relevant authorities concern.

MISSION OF THE ASSOCIATION

Creating effectively enhanced platforms wherein youths can actualize their creative ability and potentials as well as fully utilize them for personal and state development. Equally, to strengthen and build the capacity of youths as symbol of peace and unity through frequent and consistence awareness creation initiatives and advocacy programmes both internal and continental levels.

VISION OF THE ASSOCIATION

To seek protection and ensure a significant boost in meaningful youth employment and through them, promote and popularise the essence of peaceful co-existence irrespective of sex, ethnicity, religion, race, political identity, or geographic position in The Gambia and Africa as whole

ARTICLE 1:

NAME AND ADDRESS OF THE ASSOCIATION:

The name of the association shall be **YOUTHS' MOVEMENT FOR EMPLOYMENT AND VIOLENCE-FREE AFRICA (YoMEVA)** to be located in **Tallinding, Kanifing Municipal Council.**

ARTICLE 2: CONTACT PERSON

Alhagie Mboob

Tabokoto

Serrekunda East

Kanifing Municipal Council

Mobile: 3977730 / 2353579 / 6268800 / 9182435

Email: mboobajally@gmail.com

ARTICLE 3:

THE MEMBERSHIP OF THE ASSOCIATION

The membership is open to individuals of African nationality. The individual must be based in Africa and shall be willing and ready to obey the rules and regulations of the association. An amount of Fifty Dalasi (D50.00) shall be paid as registration fee (for general membership) to the treasurers, or to the account of the association. When a member is elevated to the position of an executive, an amount of Fifty Dalasi (D50.00) is paid for the new position.

An amount of twenty-five Dalasi (D25.00) shall be paid as monthly subscription by every general member of the association. Executives shall pay fifty Dalasi (D50) as monthly dues. This can be paid to the treasurer, or to the account of the association and the receipt presented to the treasurer.

ARTICLE 4:

TERMINATION OF MEMBERSHIP:

Any member whose behaviour is inconsistent with the rules and regulations of the association after been warned for three times lose the membership. However, executive members may wish to voluntarily give up their posts. In such a case, a resignation letter is expected from the individual. Notwithstanding, the resignation shall be accepted if no resignation letter is attached, where the individuals refuses to produce one.

ARTICLE 5:

AIMS AND OBJECTIVES

The aims and objectives of the association are the following:

- Empowering and promoting young people's active engagement in economic, political, and social undertakings.
- To promote youth employment at the grass root and national levels through skill and entrepreneurship.
- To educate and enhance the culture of understanding and tolerance, peace and cooperation among the youths of Africa.
- Initiating and strengthening the network of partnership with local and international establishment working in the area of youth holistic development.
- To help raise awareness on major challenges confronting youth in The Gambia and to serve as a whistle blower for swift consideration by relevant authorities' concern.

ARTICLE 6:

COMPOSITION OF THE EXECUTIVE

The composition of the executive comprised the following:

- President
- Vice President
- Secretary General
- Assistant Secretary General
- Internal and Public Relation Officer 1 (IPRO 1)
- Internal and Public Relation Officer 2 (IPRO 2)
- Treasurer
- Assistant Treasurer
- Chairperson
- Assistant Chairperson
- Program officer 1
- Program officer 2
- Auditor
- Social Secretary
- Assistant Social Secretary

ARTICLE 7:

OVERALL FUNCTIONS OF THE EXECUTIVE

- To uphold the constitution of the association.
- To carry out the policy and programs of the association as laid down by the association.

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- To initiate and undertake all such activities that may further strengthen the aims and objectives of the association.
- To identify plans and manage the association's activities.
- To inform all members of decisions taken by it or any relevant information gathered.
- To perform their individual responsibilities.

ARTICLE 8:

INDIVIDUAL FUNCTIONS OF THE EXECUTIVES

8.1 THE PRESIDENT

(1) There shall be a President for the association.

(2) The President shall be the head of the executive

(3) The President shall be elected at the general meeting by a simple majority using balloting system.

(4) The President shall be a signatory to the accounts of the Association

(5) In addition to the aforementioned, The Secretary General, and Treasurer shall serve as signatories to the accounts of the Association

- Vice President does the functions of the President in his or her absent,
- He/she shall be willing to execute any responsibility that might be delegated to him/her by the president.

8.2 THE SECRETARY GENERAL

(1) The Secretary General of the association shall be elected at a general meeting by a simple majority using ballot voting system.

(2) The Secretary General shall be a signatory to the accounts of the Association.

(3) The Secretary General shall be responsible for all correspondences of the Association.

(4) The Secretary General shall be responsible for taking minutes at general, executive or general meetings.

(5) The Secretary General shall be responsible for drawing up the agenda for meetings in consultation with the President and Chairperson.

- ✓ In his/her absence, the Assistant Secretary General shall assume the position, but not a signatory to the account.

8.3 THE INTERNAL AND PUBLIC RELATION OFFICER (IPRO)

- (1) There shall be an IPRO for the association.
- (2) The IPRO shall be responsible for the internal dissemination of all relevant information to the members.
- (3) The IPRO shall relay relevant information of the association to relevant stakeholders out of the association.
- (4) The IPRO shall be responsible for selling the good name of the association.
- (5) The IPRO shall be responsible for securing media and public platforms for the organisation to be heard.

✓ In the absence of the IPRO, the assistant shall assume the position.

8.4 THE TREASURER

- (1) The Treasurer of the association shall serve as signatory to the account of the Association.
- (2) The Treasurer shall be responsible for keeping and maintaining proper accounts of the Association.
- (3) The Treasurer shall make available the proper book of account of the Association to the auditor for every three months.
- (4) The Treasurer shall deposit money or cheque he/she receives on behalf of the Association to the bank account within forty-eight hours after receipt of the money or cheque.
- (5) The Treasurer shall prepare the annual financial statement of the account responsible for the proper administration of the finance of the Association
- (6) The Treasurer shall be responsible for the collection of all subscriptions and same shall be delivered to the executive committee within forty-eight hours, and to report such transactions to the executive committee.
- (7) The Treasurer shall keep a cashbook in which all transactions of the Association are recorded and shall give statements of income and expenditure every six months to the executive.
- (8) All cash or cheque withdrawals shall be approved by the, the president, the secretary and the treasurer before any monetary transaction.

✓ In the absence of the treasurer, the assistant treasurer shall assume the position but not a signatory to the account.

8.5 THE CHAIRPERSON

- (1) The chairperson shall be responsible for chairing the meetings.
 - (2) The chairperson shall be responsible for regulating the proceedings in a meeting.
- In the absence of the chairperson shall assume the position.

8.6 THE AUDITOR

- (1) The Auditor shall inspect, verify the accounts of the Association at all material times as provided by this constitution.
- (2) The Auditor shall audit the financial position or the proper and current book of the association within three months.
- (3) The recommendation of the auditor in relation to the accounts of the Association shall be laid before the members of the association for possible debate or resolution in respect of same and shall take part in any fund raising activity of the Association and shall submit to the General Body through the executive a report on the proceeds of such fundraising.

8.7 THE CHAIRPERSON

- (1) The chairperson shall preside over all meetings of the association.
- (2) The chairperson shall facilitate any form of voting that needs to be done during meetings.

8.8 SOCIAL SECRETARY

- (1) The Social Secretary shall be the head of the organizing committee.
- (2) The Social Secretary shall be responsible for mobilising members for events.
- (3) The Social Secretary shall be responsible for the dispatching letters to places.
- (4) The Social Secretary is responsible for making follow-up calls on letters.
 - ✓ In the absence of the Social Secretary, the Assistant Social Secretary shall assume the position.

8.9 THE PROGRAM OFFICER

- (1) The Program Officer shall be the head of the programs department.
- (2) The Program Officer shall be responsible for building relationships with strategic partners.
- (3) Building project proposals and securing project funding from institutional funders.
- (4) Management of contracts with institutional donors.
- (5) Monitoring and evaluation, and reporting on programmes.
- (6) Sharing programme impacts and lessons.
- (7) Policy analysis and development.
 - ✓ In the absence of the Program Officer, the

ARTICLE 9:

MEETINGS OF THE ASSOCIATION

- ✓ Executive meetings shall be conducted on the third Saturday of every month.
- ✓ General meetings shall be conducted on the first Saturday of every month.
- ✓ Emergency meetings shall be called whenever necessary.
- ✓ All members shall attend respective meetings.
- ✓ Any member that cannot attend a given meeting must communicate to the IPROs forty-eight hours before the meeting. Except in case of an emergency.

ARTICLE 10:

QUORUM

- ✓ The quorum for executive meetings shall be 2/3 of its members.
- ✓ The quorum for general meetings shall be 2/3 of the members present.
- ✓ Decisions taken at any given meeting without a quorum shall be null and void.

ARTICLE 11:

PENALTIES

- If any member is found to be behaving in a way inconsistent with the aims and objectives of the association, she/he shall be subjected to disciplinary actions after appropriate warnings.
- Failure to carry on a given task shall result to disciplinary actions against the person.
- Any member who fails to attend meetings without a genuine reason communicated to the IPROs shall be charge a fine of D25.
- Any member who fails to attend three consecutive meetings without a genuine reason shall be charge a fine of D100 or stand the chance of losing his/her membership.

- Any member who fails to pay monthly dues for three consecutive months shall be a fine of D75 added to the dues (for general members), and D150 added to the dues (for executives).
- Any member who fails to participate in the activities of the association for six (6) months with no genuine reason shall be expelled from the association and be replaced without delay.

ARTICLE 12:

AMENDMENT TO THE CONSITUTION

Some or whole part of any section of the constitution may be amended. Any amendments to the constitution shall be subjected to approval to two third (2/3) of the general membership of the association.

ARTICLE 13:

BOARD OF DIRECTORS

There shall be a Board of Directors for the association. The board shall take up advisory roles and serve as a check and balance unit for the executive. The board shall compose of men and women whose intention is to help the association grow. The Board of Directors shall meet at least once after every three months, unless on emergency purposes. They shall review the action plan of the association at the beginning of every year.

ARTICLE 14:

DISSOLUTION OF THE ASSOCIATION

The association maybe dissolve either by an agreement of all the members or by the order of a court of a competent jurisdiction or by a certain contingencies subject to any notice from the government of the Gambia or the donor agencies which will render the association virtually in operative.

After the dissolution of the Association, deficiencies of capital shall be paid first out of any available fund, the assets shall be applied in paying the debts of the Association third parties as well the outstanding salaries and allowances to the members and the residue, if, any shall be invested in the development activities or projects of the Association.

EXECUTIVE MEMBERS OF THE ASSOCIATION

#	NAME	DESIGNATION	SIGNATURE
1	ALAGIE MBOOB	PRESIDENT	
2	MAIMUNA DIBBA	VICE PRESIDENT	
3	YUSUPHA MANNEH	SECRETARY GENERAL	
4	KEKUTA CHAM	ASSISTANT SECRETARY GENERAL	
5	EBRIMA A. CEESAY	I PRO	
6	OUSMAN DRAMMEH	ASSISTANT I PRO	
7	KALIDOU JALLOW	TREASURER	
8	RAMOU FAYE	ASSISTANT TREASURER	
9	ADAMA NDOW	SOCIAL SECRETARY	
10	BABUCARR JARJU	ASSISTANT SOCIAL SECRETARY	
11	EBRIMA BAH	AUDITOR	
12	MODOU SANYANG	CHAIRPERSON	
13	AMINATA JAITEH	ASSISTANT CHAIRPERSON	
14	YANKUBA MANNEH	PROGRAM OFFICER 1	
15	FATOU YAFFA	PROGRAM OFFICER 2	